



# Southern Lehigh School District

## Board of School Directors Meeting

September 27, 2010

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (September 27, 2010) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Dimmig, Eddinger, Hayes, Miracle, Mohr, Quigley (arrived at 7:42 p.m.), Stelts

ABSENT: McLoughlin

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Engler, Jordan, Bergey, Andrulevich, Covelle, Davidson, Farris, Mickley, and approximately 3 other members of the community.

### OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### APPROVAL OF MINUTES

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Mohr to approve the minutes of the September 13, 2010 meeting as copied and distributed to all Board members.

Minutes of  
9/13/2010

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Quigley**

### VISITORS

### CONSENT AGENDA

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Eddinger to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated September 27, 2010 showing paid bills in the amount of \$74,181.17 and bills to be paid in the amount of \$685,474.17 for a total amount of \$759,655.34 for the General Fund, and bills to be paid in the amount of \$29,705.00 for the Capital Reserve Sinking Fund;

Approval of  
Bills

Approve the addendum to the bills list dated September 27, 2010 showing bills to be paid in the amount of \$113,167.37 for the General Fund, and bills to be paid in the amount of \$5,941.33 for the Construction Fund, and bills to be paid in the amount of \$5,904.90 for the Capital Reserve Sinking Fund;

Approve the following Substitute Teachers for the 2010-2011 school year -

Megan Davis, Elementary

Heather Jani, Elementary

Julie Milia, Elementary and Middle School Math;

Approve  
Substitute  
Teachers  
for the  
2010-2011  
school  
year-Davis,  
Jani, Milia

Approve a salary step adjustment for the following staff, effective September 1, 2010 -

Anita S. Benedix, Social Studies Teacher, Southern Lehigh Middle School,  
Bachelor's +15 to *Bachelor's* +30;

Approve  
salary step  
adjustment-  
Benedix

Rescind the following student teacher placement -

Michael Buddock, Health and Physical Education, West Chester University,  
with *Gretchen Hoff* and *Megan Dellegrotti* from September 7, 2010 to  
December 16, 2010;

Rescind  
student  
teacher  
placement-  
Buddock

Approve student  
teacher  
placements-  
Kennedy, Phillips,  
Zinis

Approve the following student teacher placements -

Samuel Kennedy, Language Arts (Secondary), Kutztown University, with Heather Toto, Southern Lehigh Middle School from October 25, 2010 to December 16, 2010

Justin Phillips, Elementary Education, Cedar Crest College, with Elizabeth Bleiler, Hopewell Elementary School from October 25, 2010 to December 10, 2010

Eva Zinis, Elementary Education, Cedar Crest College, with Erin Hudson, Hopewell Elementary School from October 25, 2010 to December 10, 2010;

Approve  
substitute  
support staff for  
the 2010-2011  
school year-Jani,  
Reffle, Larrazabel,  
Whittaker

Approve the following substitute support staff for the 2010-2011 school year -

Heather Jani, Substitute Instructional Assistant, at an hourly rate of \$15.31

Donna Reffle, Substitute Instructional Assistant, at an hourly rate of \$15.31

Maria Larrazabel, Substitute Cafeteria Worker, at an hourly rate of \$8.41

Linda Whittaker, Supplemental Licensed Nurse, at an hourly rate of \$18.00;

Approve unpaid  
leave-Lentz

Approve unpaid leave of the following staff -

Tina Lentz, Student Services Secretary, Lower Milford Elementary School, on March 2, 3 and 4, 2011;

Approve staff-  
Clark

Approve the following staff -

Linda Clark, Supplemental Licensed Nurse (4 hour), at an hourly rate of \$18.00, effective September 20, 2010. This is a new position;

Approve  
volunteer  
coaches for the  
2010-2011 school  
year (pending  
required  
documentation)-  
Flynn, Kahler,  
Shields

Approve the following volunteer coaches for the 2010-2011 school year (pending receipt of required documentation) -

James Flynn MS Ice Hockey Club Team

Jeffrey Kahler MS Ice Hockey Club Team

Jennifer Shields MS Cross Country;

Approve ancillary  
employees as  
Dance  
Chaperones-  
Bausher,  
Beaupre,  
Bjelobrck, Breisch,  
Bronfenbrenner,  
Davis, Dellegrotti,  
Dow, Gregory,  
Imms-Geiser,  
McGinnis, Pysker,  
Swartz, Wlodek-  
Evans

Approve the following ancillary employees as Dance Chaperones at \$46.62 per event -

Amy Bausher

Thomas Beaupre

Michael Bielobrck

Joseph Breisch

Caryn Bronfenbrenner

Michelle Davis

Megan Dellegrotti

Brian Dow

Stephanie Gregory

Joan Imms-Geiser

Tara McGinnis

Merrilyn Pysker

Jessica Swartz

Jennifer Wlodek-Evans.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Quigley**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Mr. Davidson, Mrs. Farris and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- Spirit Week this week
- Pep Rally Friday
- Homecoming Tailgate on Friday Night before the game
- Dance on Saturday

Middle School report –

- National Junior Honor Society- working lunch on September 23 to begin meeting to launch our MS tutoring program. Mrs. Frasch is the advisor of this organization.
- Teen Counselors – HS students (Linda Gross) made a presentation to the 7<sup>th</sup> grade students on 9/23/10. Program designed to talk to MS students about the importance of good choices and decision-making.
- Open-House – 9/21/10 – well attended by our MS parents, survey is online to gather feedback from parents.
- PUTT U – trip for 7<sup>th</sup> grade students taking place on the 30<sup>th</sup>.
- Progress reports will be available on October 8<sup>th</sup>.
- MS dance occurred on the 24<sup>th</sup> and was well attended.
- Tri-A-Biathlon results are in

MALE

1st place- Anthony Colasurdo  
 2nd place- Jacob Steier  
 3rd place- Noah Kandt

FEMALE

2nd place- Briella Jackson  
 3rd place- Ashley Markham  
 (1st place went to a Parkland MS student)

Intermediate School report –

- During the past two weeks, continued beginning year assessment has been our focus. Universal screening of all student skills has been occurring using DIBELS Next, 4Sight and Aimsweb assessments. Further, the district's first local writing assessment has been administered in all grade levels.
- Results from beginning year assessment will help to determine those students most in need of additional support that can be provided through our Response to Instruction and Intervention (RtII) and Title I programs.

Elementary schools –

- Open Houses were held last week at Lower Milford and Hopewell, with high parent turnout. Liberty Bell's Open House is on Thursday, September 30<sup>th</sup>, 7:00 p.m.
- Our Reading Specialists and their data teams have finished their initial Fall DIBELS Testing. Intervention Groups are being scheduled and the Data Teams are reviewing the data with grade level teams as plans of action are being drafted.
- This year we have added a math screening through the DIBELS Data System. Our RtII/IST teachers and their teams are currently testing all students in grades 1-3. The testing consists of tests in Geometry, Numbers/Concepts and Algebra.
- The new School-wide Positive Behavior System at Liberty Bell is going quite well. They have received much positive feedback from parents.
- The new Digital Literacy Course for grades 1-3 is off to a great start. Parent and student response is very positive.

[Mr. Quigley arrived at the meeting at 7:42 p.m.]

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Mohr to approve the following school trips –

*Southern Lehigh World Language Department* to participate in an educational tour of Spain from April 14, 2011 through April 22, 2011 with students of Spanish III, IV, V, Honors Communication and Literature, and AP Spanish.

*Southern Lehigh Future Business Leaders of America* students to attend the State Leadership Workshop in State College, PA on October 24 and 25, 2010.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

Approve  
Independent  
Study for HS  
Student  
#10880

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve Independent Study for High School Student #10880 to do a Senior Internship with an OAA Orthopaedic Specialists physical therapist.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

Approve two  
contracts  
with  
Campus  
Outreach  
Services

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve two contracts with Campus Outreach Services. Funding is provided through the Safe and Drug Free School Grant. COS will provide a middle school presentation dealing with appropriate and safe use of e-mail, social networking, and internet sites on Friday, October 29, 2010. COS will also provide an evening parent presentation on Thursday, December 9, 2010 at 7 p.m. in the High School auditorium.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

Approve  
contract  
with CLIU  
#21 to  
provide Title  
I services to  
St. Michaels  
The  
Archangel  
for the 2010-  
2011 school  
year

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the contract with CLIU #21 to provide Title I services to St. Michaels The Archangel, Limeport, PA for the 2010-2011 school year.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

### **BUSINESS AND FINANCE**

Approve  
Treasurer's  
Report &  
Investment  
Report

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve Treasurer's Report and Investment Report for the month of August, 2010.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

Approve  
Investment  
of Funds for  
the General  
Fund  
Budget

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Eddinger to approve Investment of Funds for the General Fund Budget.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

Approve  
three sets of  
documents  
pertaining to  
tax  
assessment  
appeals-1)  
Lutron  
Electronics  
Co., Inc., 2)  
Spira  
Millennium,  
LLC., and 3)  
LCIDA

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the enclosed three sets of documents pertaining to tax assessment appeals that were initiated in 2009 by Lutron Electronics Co., Inc., Spira Millennium, LLC., and LCIDA.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

### **SUPPORT SERVICES**

Approve  
contracted  
carrier  
contracts  
for the 2010-  
2011 school  
year

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve contracted carrier contracts for the 2010-2011 school year. These contracts support First Student with vans and small buses for non-public, charter schools and specialized transportation requests.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

Approve  
acceptance  
of a one (1)  
year  
contract  
extension  
with First  
Student, Inc.  
(7/1/2011 –  
6/30/2012)

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve acceptance of a one (1) year contract extension with First Student, Inc. for a period from July 1, 2011 through June 30, 2012. Extended contract offers reduced rate increases for current year (2010-2011) from 3% to 2% and for next year (2011-2012) from 3% to 2.5% along with additional savings to the District.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Eddinger to approve acceptance of the proposal from Architerra, 205 North Main Street, Coopersburg, PA 18036, for professional services relating to tennis court replacement in the amount not to exceed \$22,000. To address concerns with land development and storm water management the proposed courts are to be located within the same footprint of the existing courts having anticipated construction costs ranging between \$150,000 and \$200,000.

Approve acceptance of the proposal from Architerra for professional services relating to tennis court replacement

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Eddinger to approve termination of the ongoing measurement and verification services agreement with Chevron Energy Solutions, 345 California St., San Francisco, CA 94101. Energy savings in excess of contract guarantee have been confirmed. The termination is recommended to avoid repayment of guarantee payments totaling \$21,631 and yearly contract costs in excess of \$9,000.

Approve termination of the ongoing measurement and verification services agreement with Chevron Energy Solutions

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

## **PERSONNEL**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the following salary -

Joseph P. Liberati, Superintendent, an annual salary of \$144,344, effective July 1, 2010.

Approve salary for J. Liberati

**VOICE VOTE: "YES" – All but Dimmig**  
**"NO" - Dimmig – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the following salaries -

Leah Christman, Assistant Superintendent, an annual salary of \$124,819.34, effective July 1, 2010.

James Snell, Director of Business and Personnel Services, an annual salary of \$127,149.74, effective July 1, 2010.

William Kennedy, Human Resources Administrator, an annual salary of \$90,986.93, effective July 1, 2010.

Approve salaries for L. Christman, J. Snell, W. Kennedy

**VOICE VOTE: "YES" – All but Dimmig**  
**"NO" - Dimmig – Motion Carried**  
**ABSENT: McLoughlin**

## **REPORTS**

### Lehigh Career & Technical Institute

Mr. Miracle reported that the JOC met last Wednesday where the 2011-12 budget was discussed. They are also negotiating with teachers on a new contract.

### Education Committee

Mr. Hayes reported on the September 27 meeting where the following was discussed –

- Grades 4-6 STEM curriculum
- Cyber Smarts parent program
- Update on data team training, on-line assessment & RtII tools training, and iObservation training
- PSSA science scores – Southern Lehigh School District scores were tops in the Lehigh Valley in grades 4, 8 and 11

### Superintendent's Report

Mr. Liberati reported on the following –

- Handed out 3<sup>rd</sup> day enrollment information
- Sixty (60) students had participated in the Tri-A-Biathlon challenge that was sponsored by the Southern Lehigh Education Foundation. The event was a bike race and a 5K run.

- High School Technology Education teacher, Mr. Colelli, received a Technology Education award from the International Technology and Engineering Association for the use of computer aided design (CAD), simulators, robotics, laser engraver and 3D engraver in the classroom.
- Recommended moving the site of the October 25, 2010 Board meeting to Lehigh Career & Technical Institute. A school principal from China will be visiting the District at this time to form a relationship with her school in China.

### Strategic Plan

Mrs. Christman gave a progress report on the Strategic Plan –

All schools achieved AYP for 2009-2010: Proficiency rates as follows:

HW – Math 91%, Reading 86.5%  
 LB – Math 92.3%, Reading 89%  
 LM – Math 86.8%, Reading 84.9%  
 IS- Math 92%, Reading 85%  
 MS – Math 89.3%, Reading 91.2%  
 HS – Math 71.7%, Reading 78.9%

Preliminary Science PSSA results are posted on the PDE website:

IS- Grade 4 Science 96% as a comparison: (EPSD= 89.3%/ PASD= 90.4%)  
 MS- Grade 8 Science 82.2% as a comparison: (EPSD= 70.8%/ PASD= 74.7%)  
 HS – Grade 11 Science 54.1% as a comparison: (EPSD=53.4% / PASD= 55.5%)

Advertisement for community involvement in the Act 48 Committee and the HS-GPA, Weighted Grades, AP Committee are currently on the website. The first Act 48 committee meeting is October 6th from 4:00 – 5:30. HS GPA, Weighted Grades Committee meeting dates will be set after Oct. 6. BlackBoard connect messages were also sent for both.

SLEF had a successful Tri-Biathlon

Building Data Teams (Teachers and Principals) will be trained on the Data Team process by Ray Smith, National Consultant for Doug Reeve's Learning and Learning Center. Twenty-nine (29) elementary teachers will be trained on Oct. 19 and 22 secondary teachers on Oct. 20.

### NEW BUSINESS

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Eddinger to approve the following change to the current wage/salary and benefit policies listed below, originally approved with an effective date of 7/1/10 -

In the appropriate section of each of the following Policies -

Wage and Benefit Policy for Cafeteria Employees  
 Wage and Benefit Policy for Technology Employees  
 Wage and Benefit Policy for Head Custodians  
 Wage and Benefit Policy for Custodians, Maintenance and Cleaning Persons  
 Wage and Benefit Policy for Health Paraprofessionals  
 Salary and Benefit Policy for Secretarial Employees  
 Wage and Benefit Policy for Special Education and Instructional Assistants  
 Salary and Benefit Policy for Special Education Support

The following revision is to be made -

Current language: "The Board will set aside a portion of the Superintendent's budget under his/her control for training for all classified employees. There will be a \$500 per-person limit annually; this fund's reimbursement of payment will be limited to those activities characterized as training activities; it is not meant for college credit courses."

Approve change noted to the current wage/salary & benefit policies (originally approved with an effective date of 7/1/10)-Cafeteria Employees, Technology Employees, Head Custodians, Custodians, Maintenance & Cleaning Persons, Health Paraprofessionals, Secretarial Employees, Special Education & Instructional Assistants, Special Education Support

Revised language: "The Board will set aside a portion of the Superintendent's budget under his/her control for training for all classified employees. There will be a \$500 per-person limit annually; this fund's reimbursement of payment will be limited to those activities characterized as training activities. Community college courses that are pre-approved by the Superintendent and directly applicable to the employee's current job responsibilities may be included."

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: McLoughlin**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Stelts to approve first reading of the following policies -

#222 Pupils: Tobacco Use

#913.1 Community: Flyer/Information Distribution

Approve 1<sup>st</sup> reading of policies-#222, #913.1

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: McLoughlin**

**VISITORS**

**ADJOURNMENT**

ADJOURNMENT

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Quigley to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**

**ABSENT: McLoughlin**

The meeting was adjourned at 8:13 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

